

OSDE Child Nutrition Program

National School Lunch/Breakfast
Program Updates

Zoom Meeting

April 15, 2024



OKLAHOMA
Education



CEP for SY 24-25 – Now is the Time!

- If your district is considering CEP for SY 2024-25, please keep the following in mind. LEA's electing CEP, establishing a new ISP, or conducting a grace year for SY 24-25, must calculate the ISP using data drawn based on April 2024 Direct Certification information.
- You must print a district enrollment list for the same April 2024 time period as the Direct Certification from the WAVE
- Compile the documentation for any foster students verified by the local Foster agency, Tribal students that receive Indian Commodities verified from the Tribe, a list of students in a Federally Funded Head Start Program from the Head Start agency, and any Homeless, Migrant or Runaway determined by the district's liaison for that program
- You also need to let the Child Nutrition Programs know you are wanting to elect CEP for the 24-25 school year by June 30, 2024
- Please contact Alicia Young at 405-522-5045 or alicia.young@sde.ok.gov with any questions. Your Regional CN Specialist is also a good contact to discuss CEP

Provision 2 or 3 for SY 2024-25

- You must apply for Provision 2 or 3 on or before August 1, 2024
- Please contact Alicia Young at 405-522-5045 or alicia.young@sde.ok.gov with any questions. Your Regional CN Specialist is also a good contact to discuss Provision 2 and/or 3

Paid Lunch Equity (PLE) Tool for SY 2024-25

- If completing the PLE Tool, do a “save as” before starting
- If your district had a positive or zero balance in the Non-Profit Food Service Account as of June 30, 2023, you will not have to complete a PLE Tool, but you will have to submit documentation showing the positive balance to us
- Submit the positive balance information and PLE Tool to CNP.Data.Submissions@sde.ok.gov
- PLE is tied to the Annual Renewal process in CARS

3-Month Operating Balance for SY 2022-23

- Emails are going out to those schools that exceeded their 3-month operating balance in SY 22-23, a few of you will receive a corrected letter
- You have three options: (1) spend the carryover by June 30, 2024, and submit documentation to us showing balance was spent **OR** (2) spend part of the carryover and carryover part of the balance into next year **OR** (3) carryover the full balance for future allowable CN purchases
- Complete the form and return to becky.gray@sde.ok.gov
- The balance we have come from OCAS, this is what your district certified as true and correct for SY 22-23

State Match Payments – 2nd Round

- Based on prior school year (22-23) NSLP lunch counts
- This will be paid in mid to late May into your CN account

CACFP At-Risk

- CACFP At-Risk MUST end on your last day of school. This program may NOT be operated during the summer months
- CACFP At-Risk cannot operate in the summer months

Summer Feeding Program Rates 2024

Combined - Operating and Administrative

MEAL TYPE	RURAL OR SELF-PREP	ALL OTHER TYPES OF SITES
Breakfast	2.9775	2.9225
Lunch or Supper	5.2125	5.1300
Snack	1.2350	1.2050

- SFSP Application and Non-Congregate applications are due April 30, 2024
- SSO Applications are due May 15, 2024
- Site(s) may not operate prior to application approval

SSO for Summer 2024

- You will submit your NSLP claim through the last day of your districts school year
- If you are participating in SSO for Summer 2024 you need to apply in CARS by completing the SSO Checklist by May 15
- You will submit an SSO claim for any meals served through SSO, this means you may be submitting two May 2024 claims, once through NSLP and possibly one through SSO

SSO Continued

- If you operated SSO in July and August 2023, you need to call our office so we can unlock your SSO checklist in CARS to add May and/or June 2024
 - Alicia Young – 405-522-5045 – alicia.young@sde.ok.gov
 - Karen Davis – 405-522-5039 – karen.davis@sde.ok.gov
 - Rhonda Stevenson – 405-522-5159 – Rhonda.Stevenson@sde.ok.gov
 - Becky Gray – 405-522-5042 – becky.gray@sde.ok.gov

Equipment Grant

- The final deadline for submission of equipment grant invoices to the State agency is May 10, 2024
- If you are having trouble receiving your equipment in a timely manner, please email Rhonda before the May 10 deadline and let her know
- Email invoices to Rhonda.Stevenson@sde.ok.gov
- Questions about Equipment Grant, Rhonda's number is 405-522-5159

Economically Disadvantaged Form

- As a reminder, the Economically Disadvantaged Form does NOT take the place of the Free/Reduced meal application, nor can it be used to determine a student's lunch status

Excess P-EBT Local Admin. Funds

- If you have excess P-EBT Local Admin Funds and aren't sure what to do with them, USDA has told us those funds can be absorbed into your other CN funds and be spent on allowable CN purchases

Food Service Management Company RFPs

- FSMC renewals for school year 2024-25 are due to CN by June 30, 2024, this includes any labor transition forms as well
- If you are not going to renew the contract with your management company, please let our office know ASAP
- These management contracts are one-year contracts with four options to renew. You don't have to renew if you're not happy with the services you are getting. You can rebid for another company or go back to self-op

Food Service Management – Cont.

- In addition to the Annual Renewal Addendum, there will be an RFP addendum that must be submitted with the Annual Renewal Addendum this year
- There were several updates to the SY 24-25 RFP and those will also apply to any renewals submitted
- This additional FSMC Addendum will be signed by both the school and the FSMC and submitted with the Annual Renewal
- CN funds cannot be used until both are received by the SDE

Food Service Management – Cont.

- When switching from FSMC to Self-op or another FSMC, please ensure that the current FSMC provides you ALL records they completed before the FSMC leaves the district, those are the schools records, NOT the FSMC
- This would include the Production Records, even if electronic records were maintained, you need those for three years

Supply Chain Assistance Funds & FSMC's

- The Supply Chain Assistance (SCA) funds that schools were issued for supply chain problems due to the pandemic are not to be given to the Food Service Management Company (FSMC)
- If your district has a contract with a Food Service Management Company (FSMC), the FSMC must provide an itemized invoice(s) in order for the district to have documentation that the SCA funds were used on allowable food items per the SCA funds requirement
- These SCA funds cannot just be given to the FSMC
- Please contact the CN office if there are questions about this issue

S-EBT Info from USDA

- Per 7 CFR 245.6(f)(3)(i), NSLP participating schools, both public or private, are authorized to disclose, without parental consent, all eligibility information obtained through the free and reduced price meals or free milk eligibility process (including all information on the application or obtained through direct certification) to persons directly connected with the administration or enforcement of programs authorized under the Richard B. Russell National School Lunch Act (NSLA) or the Child Nutrition Act of 1966. Summer EBT is authorized under the NSLA and is therefore covered under this authority.

SNA Oklahoma Summer 24 Conference

July 29 – Preconference Trainings
ABVM & Café Staff

July 30 & 31 – Conference and Food
Show

August 1 – Post Conference
Trainings

OSU Campus, Stillwater, OK

Registration now open! This training
is an allowable use of CN Funds!!!

Cooking for Kids – Summer Training

Summer Trainings



SAVE THE DATE

IN-PERSON TRAININGS

Registration opens on March 25th

CULINARY SKILL DEVELOPMENT TRAINING

Elevate your culinary skills with Cooking for Kids Skill Development Training! This two-day training, led by a professional chef, is free for child nutrition professionals, including school, child care, and Head Start staff.

- June 3-4 | Bixby
- June 5-6 | Bixby
- June 10-11 | Ada, Bixby, and Stillwater
- June 12-13 | Ada, Bixby, and Stillwater
- June 17-18 | McAlester
- June 20-21 | McAlester
- June 24-25 | Lawton
- June 26-27 | Lawton
- July 1-2 | Sand Springs
- July 8-9 | OKC, Enid, and Sand Springs
- July 10-11 | OKC, Enid, and Sand Springs
- July 15-16 | Ada
- July 17-18 | Ada
- July 22-23 | Sand Springs

REGISTER AT

COOKINGFORKIDS.OK.GOV

Upcoming Trainings

- **Food Buying Guide Overview:** April 17th at 1:30 pm
- **CEP Estimator Walkthrough:** April 19th at 10:00 am
- **Paid Lunch Equity (PLE) Tool:** April 25th at 1:30 pm
- **Next School Program Call:** May 13th at 1:30 pm
- **Closing your Kitchen for the Summer or Transitioning to SSO/SFSP** by *Cooking for Kids* has been posted to Other Documents under Training Information

YouTube Link

<https://youtu.be/MeNqDQPYORM>